

**Call for Artists**  
**Requests for Qualifications (RFQ) for The Trinity Park Foundation, Inc.**  
**Public Sign Installation**

**The Project**

The Trinity Park Foundation, Inc. (“The Foundation”) is seeking an artist(s) to create a sign titled “The Trinity Park” to be placed in the Trinity Park. The Park is located at the corner of Watts Street and Trinity Avenue. This opportunity is open to established professional artists living or working in Durham. The application deadline is 5:00 p.m., June 30, 2019.

**The Award**

A range of Commission from \$2,500-\$4,000 for the artist(s) or sign maker selected to realize his/her work.

**Project Intent**

The location for this sign to be installed at the perimeter of the Trinity Park at Watts Street and Trinity Avenue. This site specific art work should:

- Demonstrate artistic excellence.
- Enhance the front of the park and be visible from Watts Street and Trinity Avenue with a distinctive aesthetic experience both highly visible and welcoming to pedestrians and bicyclists on both streets, as well as those traveling by in passenger vehicles.
- Be an original art piece appropriate for outdoor installation able to stand up to severe weather, vandalism, graffiti etc. and be adequately and safely displayed and secured.
- Consider site limitations. Ground space on the site is limited and will require the selected artist(s) to consider the site’s limitations and the art element placement previously determined by The Foundation Board. The design of the artwork will be freestanding.
- Create a signature presence for the park. This may be traditional, historical, contemporary, or whimsical.
- Provide excitement and interest for the community as a whole.

**Information about the Site and Immediate Surroundings**

The Park is located in an older residential area of the Trinity Park neighborhood. The surrounding properties date from the early 1900’s into mid-twentieth century. The two streets (Trinity and Watts) see considerable pedestrian traffic. The Park is leased from The Foundation by the City of Durham. While it is one of the smaller parks under the auspices of Parks and Recreation, it is very well utilized by the neighborhood and city residents throughout the year.

**Eligibility**

The competition is open to established professional artists living or working in Durham. Only professional artists with reviewable portfolios are eligible to apply. While artists whose work is well represented within the City collection are eligible to apply, the artist selection panel will consider artistic diversity as one factor in the selection process.

The Commissioned Artist(s) will work with the Trinity Park Foundation Board to create a site-specific, durable piece for this outdoor installation. Applicants who wish to be considered for this project should have a proven ability to fabricate their own work or to work with fabricators and installers. The artwork for this site must reflect the Project Intent as described above.

The Commissioned Artist(s) will be required to provide evidence of appropriate liability, property damage, and workers compensation insurance while working on the site.

## **How to Apply**

Artists interested in this project must prepare and submit the following:

- This proposal shall include up to five (5) photographs of previous work and may include a conceptual design sketch sufficient to communicate the artist concept. It should include a budget and describe the specifications for the artwork related to materials, size, weight, installation requirements and maintenance guidelines.
- Letter of Interest, no more than one page in length, which explains your interest in the competition. Please include your name and contact information and state the format of your sample submittal (CD or DVD).
- Artist's Statement, no more than 200 words in length, describing your work.
- Current Resume. If submitting as a team, an individual resume should be submitted for each team member.
- A list of at least three professional references familiar with your work and working methods. The list must include complete addresses and telephone numbers.
- Work samples on CD or DVD of your work. Artists applying as a team should submit work samples of each individual artist's work. All work samples must be submitted in the following format:
  - A minimum of eight digital images saved on one CD. The Foundation will only accept JPEG file formats. All JPEGs must be sized at 250 dpi, 5"x7". You must number and title each JPEG and include a description sheet with corresponding numbers. The sheet should list your name and the titles, dates, media, and dimensions of your work.
- Optional: Each artist may include up to three selections of support materials such as reviews, news articles, web links and other related information.
- Submit all materials in a 10"x13" envelope. Do not use staples, paperclips, folders, or report covers on any application materials.
- Materials must be received by the Trinity Park Foundation by 5 pm on June 30, 2019. Hand deliveries will be accepted.

## **PLEASE MAIL APPLICATION MATERIALS TO:**

Don Ball  
1003 Dacian Avenue  
Durham NC 27701

## **SUBMISSIONS WILL NOT BE RETURNED**

### **Final Artist Selection:**

The Foundation will review the submittals and select an artist to create the sign for the Trinity Park. The final commission of artwork for the site will be awarded by July 15, 2019. This sign should be installed by September 15, 2019.

### **Criteria for Selection:**

- An initial RFQ that reflects Project Intent as described in this document.
- A body of work reflecting artistic excellence.
- Experience working in public settings and public process
- Experience fabricating and installing permanent artwork suitable for the outdoor environment.
- References provided as part of this application which will be contacted prior to final selection.

### **Additional Information:**

The selected artist will receive a Contract for the Commission in the amount from \$2500 to \$4,000 which must be sufficient for all remaining elements of the project including fabrication and installation. A portion of the Commission may be paid for material costs.

If you have any questions or need any additional information, please call Don Ball at 919-475-4700 or email him at [donball@duke.edu](mailto:donball@duke.edu).